

Wasatch County Hospital

POLICY AND PROCEDURE

SUBJECT:

EMPLOYEE ROSTER

PAGE

DATE OF ORIGIN: January 1984 DATE OF REVISION:

ADMINISTRATION:		LABORATORY: Ext: 253 Kim Hoover, Supervisor	654-3817
Wayne T. Terry, Administra Randy Hansen, Controller	ator 225-0766 654-2883	Steve Bryner	654-2187
Randall Probst, Dir. Nurses	654-2313	LAUNDRY: Ext: 234	
Vern Cornell, Personnel	654-3347	Naida Bethers, Supervisor	654-1789
Betty Bigler, Home Health Bonnie McGuire, Secretary	654-1599 654-1439	Leah Mair	654-1584
bomile ricutive, secretary	054-1455	Kris McPhie Gale Nordgran	654-4395
BUSINESS OFFICE:		Jennie Mair	654-0416 654-2096
		Judy Muir	654-2003
Lenea Mulesky, Offc. Mgr.	654-2982		0). 200)
Joy Allred (223)	654-1419	MAINTENANCE: Ext: 228	
Marsha Giles Lesa Ivers	654-1346 654-4864	Ray Shaw	654-0741
Hilda Patterson (221)	654-1379	Rex Glazier	654-2574
Joyce Royall (222)	654-3504	MEDICAL RECORDS: Ext: 276	
Susan Juengling (220)	654-4262	Barbara Applegate	654-2197
		Marjean Garowski	654-4436
CENTRAL SUPPLY: Ext: 255		3	0),
Donna Hansen	(51, 1,00)	OBSTETRICS: Ext: 236	
Johna Hansen	654-4201	Carol Glather	654-2754
DIETARY: Ext: 227		Karen Pitts	654-2026
Pohout Dunna C	(5) 1101	PHARMACY: Ext: 257	
Robert Draper,Supervisor Virginia Berg	654-1434 654-1436	Dennis Webster (beeper #	571-8217)
Kelly Huddleston	654-3747	(Scoper "	3/1 021//
Hazel Johnson	654-1669	PHYSICAL THERAPY: Ext: 239	
Gay Mair	654-0576	Rolaynne Mattson	651, 1,260
Marge Miller	654-2296	Alan Bluth	654-4269 654-2709
Paula Glazier	654-2574		0). 2/0)
Mona Greer	654-4011	PURCHASING: Ext: 300	
Peggy Thatcher Joy Thacker	654-3690	Robert Giles	654-3926
Joy Hidcker	654-0545	Dolly Eichers	654-2677
MERGENCY ROOM: Ext: 254		RESPIRATORY THERAPY: Ext: 2	
Sandy Toone, RN/QA	783-4870	Larry Smith	654-1085
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HOUSEKEEPING: Ext: 259		<u>X-RAY</u> : Ext: 237	
George Mason, Supervisor	654-1092	Sandy Huddleston	654-3747
luanita Hardman	654-0179	Greg Fillmore	654-1886
lorine Rutledge	654-0179	Judy Pierce	654-2762
ois Cummings	654-1175	SPEECH/HEARING:	
		Elise Nielsen	654-3439

DATE:



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		Elise Nielsen	654-3439
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Virginia Berg	654-1436	Dennis Webster (beeper #	571-8217)
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Norine Rutledge	654-0179	Judy Pierce	654-2762
Lois Cummings	654-1175	SPEECH/HEARING:	
		Elise Nielsen	654-3439
Reviewed by: Date:			
	APPROV	ED BY:	
	DATE:		

BELL, Michelle	654-2981	BARKER, Sue	654-1029
BLACK, Karen	654-2236	BAUER, Cindy	654-3090
CARROLL, Marguerite	785-4532	BERG, Carrie	654-1440
CHARTIER, Nancy	649-9324	BIGLER, Pat	654-4560
ERICKSON, Ann	654-3272	BIGLER, Shauna	654-2532
GARDNER, Merle	654-0834	BROADHEAD, Mary	654-1626
GLATHER, Carol	654-2754	BROADHEAD, Stella	654-2716
GIBB, Pirrko	654-2468	CLYDE, Lois	654-1574
HANSEN, Deloris	654-0265	DARCEY, Pat	654-4683
JAUSSI, Hal	654-2052	DEAN, Becky	654-4765
JORGENSEN, Susan	* 877-5728 Neighbor	DUDLEY, Mary Kay	654-3930
LOTT, Zola	783-4539	FITZGERALD, Karlee	654-3020
MCAFFEE, Maxine	654-4107	GALE, Madeleine	654-2193
MEYER, Ken	654-3241	HANSEN, Donna	654-4201
· OFFRET, Kitsy	654-2112	HARDMAN, Sandra	654-4092
OSWALD, Kitty	654-3293	JOHNSON, Marcia	654-2481
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PARKER, Becky	654-2026	KOHLER, Nan	654-1605
PITTS, Karen		MAHONEY, Terri	654-0637
SHAW, Lynn	649-6587	MAYOH, Claudia	654-2486
SINGLETON, Linda	649-7315	OLSEN, Lori	654-1311
STANCZYK, Joyce	649-2295	PATCH, Greg	654-1253
TAYLOR, Vickie	654-4663	PORTER, Connie	654-1626
TOONE, Sandra	783–4870	RABY, Janene	654-2578
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LPN'S		ROSE, Lorraine	654-3417
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BENSON, Ellen	654-3115	SABEY, Whitney	654-0518
CLYDE, Susan	654-4068	SAXTON, Carla	877-5602
COX, Liesa	654-2891	SIMMONS, Luella	783-4830
COWDEN, Karen	829-3717	SMITH, Glenna	654-0600
CRAIG, Joyce	654-3367	SMITH, May	654-0600
FILLMORE, Helen	654-2637	SEVERSON, Jody	654-1700
HILTON, Barbara	654-4433	SWEAT, Jill	654-1451
JACKSON, Regina	654-0224 654-3507	SWEAT, Rhonda	654-4277
PEACOCK, Tonya	654-3597	SWEENEY, Fay	654-0278
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BLACK, Karen	654-2236	BAUER, Cindy	654-3090
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CHARTIER, Nancy	649-9324	BIGLER, Pat	654-4560
ERICKSON, Ann	654-3272	BIGLER, Shauna	654-2532
GARDNER, Merle	654-0834	BROADHEAD, Mary	654-1626
GLATHER, Carol	654-2754	BROADHEAD, Stella	654-2716
GIBB, Pirrko	654-2468	CLYDE, Lois	654-1574
HANSEN, Deloris	654-0265	DARCEY, Pat	654-4683
JAUSSI, Hal	654-2052	DEAN, Becky	654-4765
JORGENSEN, Susan	877-5728 Neighbor	DUDLEY, Mary Kay	654-3930
LOTT, Zola	783-4539	FITZGERALD, Karlee	654-3020
MCAFFEE, Maxine	654-4107	GALE, Madeleine	654-2193
MEYER, Ken	654-3241	HANSEN, Donna	654-4201
OFFRET, Kitsy	654-2112	HARDMAN, Sandra	654-4092
OSWALD, Kitty	654-3293	JOHNSON, Marcia	654-2481
PARKER, Becky	654-4969	KINSEY, Melba	654-2134
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PITTS, Karen	649-6587	· MAHONEY, Terri	654-0637
SHAW, Lynn	649-7315	MAYOH, Claudia	654-2486
SINGLETON, Linda	649-2295	OLSEN, Lori	654-1311
STANCZYK, Joyce	654-4663	PATCH, Greg	654-1253
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BENSON, Ellen	654-3115 654-4068	SABEY, Whitney	654-0518
CLYDE, Susan	654-2891	SAXTON, Carla	877-5602
COUNTY Karan		SIMMONS, Luella	783-4830
COWDEN, Karen	829-3717	SMITH, Glenna	654-0600
CRAIG, Joyce	654-3367	SMITH, May	654-0600
FILLMORE, Helen	654-2637 654-4433	SEVERSON, Jody	654-1700
HILTON, Barbara	654-0224	SWEAT, Jill	654-1451
JACKSON, Regina	654-3597	SWEAT, Rhonda	654-4277
PEACOCK, Tonya NELSON, Judy	654-4379	SWEENEY, Fay	654-0278
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HANSEN, Deloris	654-0265	DARCEY, Pat	654-4683
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JAUSSI, Hal	* 877-5728 Neighbor	DUDLEY, Mary Kay	654-3930
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BELL, Michelle	654-2981	BARKER, Sue	654-1029
BLACK, Karen	654-2236	BAUER, Cindy	654-3090
CARROLL, Marguerite	785-4532	BERG, Carrie	654-1440
CHARTIER, Nancy	649-9324	·BIGLER, Pat	654-4560
ERICKSON, Ann	654-3272	BIGLER, Shauna	654-2532
GARDNER, Merle	654-0834	BROADHEAD, Mary	654-1626
GLATHER, Carol	654-2754	BROADHEAD, Stella	654-2716
GIBB, Pirrko	654-2468	CLYDE, Lois	654-1574
HANSEN, Deloris	654-0265	DARCEY, Pat	654-4683
JAUSSI, Hal	654-2052	DEAN, Becky	654-4765
•	* 877-5728 Neighbor	DUDLEY, Mary Kay	654-3930
JORGENSEN, Susan		FITZGERALD, Karlee	654-3 <u>0</u> 20
LOTT, Zola	783-4539 654-4107	GALE, Madeleine	654-2193
MCAFFEE, Maxine	654-3241	HANSEN, Donna	654-4201
MEYER, Ken OFFRET, Kitsy	654-2112	HARDMAN, Sandra	654-4092
	654-3293	JOHNSON, Marcia	654-2481
OSWALD, Kitty	654-4969	KINSEY, Melba	654-2134
PARKER, Becky		KOHLER, Nan	654-1605
PITTS, Karen	654-2026	MAHONEY, Terri	654-0637
SHAW, Lynn	649-6587	MAYOH, Claudia	654-2486
SINGLETON, Linda	649-7315	OLSEN, Lori	654-1311
STANCZYK, Joyce	649-2295	PATCH, Greg	654-1253
TAYLOR, Vickie	654-4663	PORTER, Connie	654-1626
TOONE, Sandra	783–4870	RABY, Janene	654-2578
	•	REYNOLDS, Francis	654-1824
LPN'S		ROSE, Lorraine	654-3417
	(5) 2335	ROTHE, Fern	654-1835
BENSON, Ellen	654-3115	SABEY, Whitney	654-0518
CLYDE, Susan	654-4068	SAXTON, Carla	877-5602
COX, Liesa	654-2891	SIMMONS, Luella	783-4830
COWDEN, Karen	829-3717	SMITH, Glenna	654-0600
CRAIG, Joyce	654-3367	SMITH, May	654-0600
FILLMORE, Helen	654-2637	SEVERSON, Jody	654-1700
HILTON, Barbara	654-4433	SWEAT, Jill	654-1451
JACKSON, Regina	654-0224	SWEAT, Rhonda	654-4277
PEACOCK, Tonya	654-3597	SWEENEY, Fay	654-0278
NELSON, Judy	654-4378	TREVINO, Bonnie	654-3762 Neighb 654-1763 Neighb
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Wasatch County Hospital

POLICY AND PROCEDURE

SUBJECT: MEDICAL DIRECTION

PAGE

DATE OF ORIGIN: September 1983

DATE OF REVISION:

1. MEDICAL ADVISORY COMMITTEE = Staff

The Medical Advisory Committee is the Wasatch County Hospital Medical Staff Committee, which includes all Physicians with hospital privileges.

The purpose of the Medical Advisory Committee shall be to approve all medical policy set forth by the Home Health Department and to appoint the medical advisor to the department. The Committee shall meet at least once a month and may be a function of the Wasatch County Hospital Medical Staff meeting.

II. MEDICAL ADVISOR

The Medical Advisory Committee shall appoint the Medical Advisor yearly to the Home Health Department. The functions of the Medical Advisor are:

- A. Serve as liason between the Home Health Department and the Hospital Medical Staff.
- B. Approve or disapprove of the medical policies put forth by the Home Health Department on emergency treatments.
- C. Serve as a member of the Utilization Review Committee.
- D. Participate in the inservice training sessions for employees of the Home Health Department.

III. MEDICAL DIRECTION

Care given to the patient is given under a plan of treatment signed by the patient's physician. Consideration relevant to plan of care of the patient are:

- A. The physician must sign a certification form that the patient is essentially homebound and requires skilled nursing or other therapy services on an intermittent basis.
- B. The physician does recertify that the patient is still in need of skilled nursing or other therapy at least every two months (60 days). Changes may be made as often as indicated and must be signed by the physician.

Reviewed by:	Date:	ADDROUGD BV.
		APPROVED BY:



Wasatch County Hospital

POLICY AND PROCEDURE

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Certification for Home Health Services - Medicare A - must be for the condition the patient was treated for in the hospital or extended care facility. In order to obtain certification for services under Medicare A, the diagnosis or condition of the patient must be the same as it was in the hospital or extended care facility.

- The physician's original copy of the plan of treatment is placed in the patient's chart and a copy is retained by the physician and another copy sent to the Staff nurse caring for the patient.
- The physician's original orders for drugs and treatments are in the patients' chart along with the original copy of all recertification orders.
- F. The physician's changes in an renewal of orders are in the patient's chart.
- Telephone orders are confirmed by the physician and placed in the chart.

ACCEPTABLE OF NON-LOCAL PHYSICIANS IV.

- All practitioners having Medical Staff Privileges in the Home Health Agency must be members of the Medical Staff of the Wasatch County Hospital.
- A physician desiring privileges to the Home Health Department. but not on the Medical Staff will be eligible for privileges if he/she is on the medical staff or another Intermountain Health Care Corporation Hospital or another JCAH accredited hospital either of which is located in Utah.
- C. A physician requiring privileges must be accepted under these conditions:
 - Currently licensed and practicing medicine in Utah.
 - Approved by the Medical Staff Credentialling Committee. 2.
 - Be accountable to the Home Health Medical Advisor appointed by the Medical Staff in the area in question.
 - Release his/her patient's care to the Medical Advisor in case of an emergency.

Reviewed by:	Date:		
		APPROVED BY:	
		DATE:	